230-X-1-.35  Testing Requirements.

1. An application for license must be filed with the board prior to exam registration. Applicants meeting prequalification are referred to the testing vendor.

2. Candidates must schedule their trade exams upon approval of their application by the Board. The candidate’s application must be approved by the Board and passing scores on any required exams or required reference letters must be completed within a year from the original application date.

3. Score information will be related to candidates as Pass or Fail.

4. Candidates will be required to provide proof of identity as required by the testing vendor.

5. Candidate photos taken by the testing vendor at the beginning of the testing session will appear on the score reports provided to the board.

6. Candidates shall be allowed to use reference material as indicated in the Candidate Information Bulletin provided by the testing vendor.

7. All exams will be given on computer, except for those where ADA dictates the use of a paper-based test.

Author: Joseph C. Rogers, Jr., Arden Reed Pathak
Amended: Filed July 22, 2011; effective August 26, 2011.
Amended: Filed November 18, 2011; effective December 23, 2011.
Amended: Filed January 26, 2018; effective March 12, 2018.